

# WELCOME TO THE SAXXON

To apply for an apartment, please send us the following documents:

Self-disclosure form (on the following pages), completed in full and signed by all tenants (on page 5 and page 7, the data protection declaration)

From each tenant: identity card, plus residence permit for non-EU citizens

From each tenant:

Last 3 payslips

or employment contract if you are just starting out

or, for self-employed persons, a BWA from 2024 and your current BWA from 2025

From each tenant: a current Schufa credit report. You can obtain this immediately for € 29.95 at:

[www.meineschufa.de/produkte/schufa-bonitaetscheck](https://www.meineschufa.de/produkte/schufa-bonitaetscheck)

Are you a student or trainee? Then we require one parent as a co-tenant and the above listed documents from them

**Please send your documents to:  
[apply@the-saxxon.de](mailto:apply@the-saxxon.de)**

Create two PDFs for your application:

PDF 1: Your completed and signed self-disclosure form and Schufa credit report

PDF 2: Your documents (ID and payslips)

**We look forward to hearing from you!**

*Please note: The minimum rental period is 12 months. The deposit is 2 months' rent.*

# TENANT SELF-DISCLOSURE FORM FOR THE SAXXON

## INFORMATION ABOUT THE RENTAL PROPERTY:

**Mailänder Str. 10-12, 60598 Frankfurt am Main**

### Your dream flat:

#### Studio Apartments

The Cozy

The Urban

The Grand-Studio

#### One-Bedroom flat

The One-Bedroom-Suite

#### Floor:

Street or city  
forest view

Garden or  
city/skyline view

#### Essential

G/F – 7th floor

+ 0 €

+ 0 €

#### Panorama

8th – 12th floor

+ 20 € per month

+ 30 € per month

#### Horizon

13th – 18th floor

+ 40 € per month

+ 60 € per month

#### The Grandview

19th – 21st floor

+ 60 € per month

+ 90 € per month

#### Add on's:

Storage box + 30 € per month

Second person + 60 € per month (no extra charge for The One-Bedroom Suite)

**DESIRED START DATE:**

**ALL-IN RENT:**

**DEPOSIT:**



POTENTIAL TENANT

SURNAME / FIRST NAME

DATE OF BIRTH

MARITAL STATUS

Single Married  
Widowed Divorced

PREVIOUS ADDRESS

PRIVATE TELEPHONE

MOBILE TELEPHONE

EMAIL ADDRESS

PREVIOUS LANDLORD

ADDRESS / TELEPHONE

CURRENT EMPLOYER

ADDRESS / TELEPHONE

EMPLOYED IN A PERMANENT POSITION SINCE

CURRENT OCCUPATION

SELF-EMPLOYED AS

CURRENT TOTAL MONTHLY NET INCOME IN EURO  
(PLEASE ENCLOSE PROOF)

POTENTIAL TENANT

SURNAME / FIRST NAME

DATE OF BIRTH

MARITAL STATUS

Single Married  
Widowed Divorced

PREVIOUS ADDRESS

PRIVATE TELEPHONE

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CURRENT EMPLOYER

ADDRESS / TELEPHONE

EMPLOYED IN A PERMANENT POSITION SINCE

CURRENT OCCUPATION

SELF-EMPLOYED AS

CURRENT TOTAL MONTHLY NET INCOME IN EURO  
(PLEASE ENCLOSE PROOF)

Children, relatives, domestic staff or other cohabitants belonging to the household:

SURNAME, FIRST NAME(S)	RELATIONSHIP DEGREE	DATE OF BIRTH	OWN INCOME (NET)
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# TENANT SELF-DISCLOSURE FORM FOR THE SAXXON

**I/we hereby declare the following to be true:**

persons will move into the flat. There are no intentions or reasons to take in additional persons or to establish a shared flat.

I/we have the following pets:

The flat will not be used for commercial purposes.

My/our current tenancy agreement has been in place since

My/our current tenancy agreement has been terminated by the tenant(s)/landlord(s) due to

An eviction dispute was/is pending regarding the eviction from my/our flat.

Yes      No

There are ongoing, regular payment obligations arising from: instalment transactions in the amount of                      € per month until

loan obligations in the amount of                      € monthly until

I/we have not made any statutory declarations/disclosures of assets in the last three years, nor has an arrest warrant been issued, nor are any such proceedings pending.

No bankruptcy or composition proceedings or insolvency proceedings have been opened against my/our assets in the last five years, nor have any such proceedings been dismissed for lack of assets. No such proceedings are currently pending.

I/we are able to provide a rental deposit of                      € and to pay the required rent on an ongoing basis.

I/we agree to the use of the data provided for the landlord's own purposes in accordance with the Federal Data Protection Act.

A SCHUFA credit report on my/our financial circumstances is enclosed.

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# TENANT SELF-DISCLOSURE FORM FOR THE SAXXON

## Important information and tips

If, after conclusion of the tenancy agreement, it transpires that individual details are incorrect, the landlord is entitled to contest the tenancy agreement or to terminate it immediately without notice, if necessary. When asked about marital status and the name and address of the previous landlord, the tenant may provide false information or no information at all without this resulting in the landlord having the right to terminate the contract. Submission of the questionnaire does not entitle the tenant to move into one of the landlord's properties. I/we are aware that submission of this questionnaire does not create any obligations.

The user of this self-disclosure form declares that they will treat the above information provided by the tenant as strictly confidential and, in particular, will comply with the provisions of the Data Protection Act on the protection of personal data (Sections 1 and 2 of the Federal Data Protection Act).

The prospective tenant, on the other hand, declares that he expressly agrees to the use of the data provided for the user's own purposes in accordance with § 22 of the Federal Data Protection Act.

PLACE

DATE

.....  
SIGNATURE OF POTENTIAL TENANT

.....  
SIGNATURE OF POTENTIAL TENANT



# DATA PROTECTION INFORMATION

1. Name and contact details of the person responsible within the company: WVB Centuria GmbH: Marion Vollmer · Herrenstraße 20 · 06108 Halle

Name and contact details of the data protection officer:

Harrand Consulting GmbH · Wernigeroder Straße 41 · 16341 Panketal

2. Collection and storage of personal data The data collected, as well as the nature, purpose and use for the purpose of initiating and In order to conclude and execute the rental agreement, we (WVB Centuria GmbH) collect the following data:

- Title, first name, surname, address
- Email address, telephone number
- Number of persons living in the household
- Income and occupation
- Open and not yet completed consumer insolvency proceedings
- Account details
- Amount of rent and operating costs
- Consumption data and operating costs in accordance with BetrKV and HeizKV
- Data on the receipt of rents and operating costs
- Correspondence during the rental period

Data processing is based on Art. 6 para. 1 p. 1 lit. b, f DSGVO for the purposes mentioned and for the mutual fulfilment of obligations obligations arising from the tenancy agreement necessary.

The personal data of the tenant is regularly processed until the expiry of the the standard three-year limitation period (Section 195 of the German Civil Code) and deleted upon expiry of the period. If we process your personal data on the basis of Article 6(1)(f) 1(1)(c) DSGVO on the basis of tax and commercial law retention and documentation requirements (from HGB, StGB or AO) require longer storage or if you are subject to further storage pursuant to Art. 6 (1) sentence 1 lit. a GDPR, these deadlines are decisive.

3. Transfer of data to third parties Your personal personal data will not be passed on to other authorities except to the third parties listed below. Insofar as this is permitted under Art. 6(1)(b) DSGVO for the processing of the tenancy agreement, your personal data will be passed on to third parties.

- For the purpose of billing operating costs, the consumption data for heating/hot water will be recorded by the commissioned metering service company. These (as well as any following) are charged to the commissioned invoicing company.

- For the purpose of fulfilling repair and maintenance obligations of the rented premises, your name and your contact details, if necessary to tradesmen/service providers or property or the respective building insurer and the property's liability insurer.

- For the purpose of fulfilling legal claims,



# DATA PROTECTION INFORMATION

other tenants shall be granted access to all original receipts and consumption records on which the respective annual statements are based upon request.

The data disclosed may only be used by them for the purposes specified.

#### 4. Rights of data subjects

You have the right to withdraw your consent in accordance with Art. 7 (3) DSGVO, to obtain information about the data we process in accordance with Art. 15 DSGVO, to request the correction of your stored data records in accordance with Art. 16 DSGVO, and to request the deletion of your personal data in accordance with Art. 17 DSGVO. You also have the right to restrict processing in accordance with Art. 18 DSGVO, to be notified in connection with the rectification or erasure of personal data or the restriction of processing pursuant to Art. 18 DSGVO, as well as the right to data portability pursuant to Art.

20 DSGVO. You may also lodge a complaint with a supervisory authority pursuant to Art. 77 DSGVO.

#### 5. Right to object

If your personal data is processed on the basis of legitimate interests pursuant to Art. 6(1)(f) DSGVO, you have the right to object to the processing of your personal data pursuant to Art. 21 DSGVO, provided that there are reasons for this arising from your particular situation. If you wish to exercise your right to object, please contact the controller at the address given above.

Privacy policy acknowledged:

PLACE

DATE

.....  
SIGNATURE OF POTENTIAL TENANT

.....  
SIGNATURE OF POTENTIAL TENANT

